

DIS-TANZ-START Audition
September 3rd/4th, 2022 | Hannover
Information on Reimbursement of Travel Costs

(status September 8th)

What can be reimbursed?

1 Travel Costs

- From and to a place in Germany as a rule
 - ✓ maximum of 150,00 Euro (to and from Hannover)
 - ✓ Train tickets (second-class only)
 - Please choose the cheapest booking option
 - Please use BahnCard discounts, if available
 - seat reservations
 - ✓ Long-distance bus tickets
 - ✓ private car (20 Cent/km / max. 150,00 Euro)

2 Accommodation Costs (if necessary)

- If you choose a private accommodation (f. ex. family, friends)
 - 20,00 € fixed rate per night (without invoice)
- Business accommodation (hotel, hostel, airbnb)
 - Up to 70,00 € (incl. VAT and excl. breakfast) per night (only with invoice)
Expenses for food will not be covered
 - airbnb bookings can be accepted, when you can show a correct invoice (see checklist in German)

What do I have to do to get the money back?

- Buy your train (or long-distance bus) tickets in advance
- Print out all tickets in advance (and invoices)
- **IMPORTANT: The train tickets must be validated (or stamped). Otherwise, please hand in a copy of your bank account statement as prove of payment**
- Collect all tickets and invoices and keep them safe
- Sign the agreement handed to you in Hannover
- Print out and fill in the travel cost form (RKA Reisekostenabrechnung)
- Please send the signed travel cost form **AFTER THE EVENT** with original stamped tickets, invoices and payment receipts (f. ex. electronic bank statement) **exclusively by post and in paper form** to the following address:

Dachverband Tanz Deutschland
DIS-TANZ-START
Mariannenplatz 2
10977 Berlin